**What types of facilities are included in this Census?**

Confinement facilities usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles.

- **INCLUDE** jails and city/county correctional centers.
- **INCLUDE** special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- **EXCLUDE** temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is a temporary holding or lockup facility, do not complete this form — contact Lisa McNelis or Pamela Butler at 1-800-253-2078.

**Burden statement**

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 3 hours per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.
REPORTING INSTRUCTIONS

- If the answer to a question is "not available" or "unknown," write "DK" in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- If the answer to a question is "none" or "zero," write "0" in the space provided.

- When exact numeric answers are not available, provide estimates and mark (X) in the box beside each figure that is estimated. For example 1,234 X

---

**Section I — SUPERVISED POPULATION**

1. On June 30, 1999, how many persons under the supervision of your jail jurisdiction were —

   a. **CONFINED** in your jail facilities?
      - INCLUDE persons on transfer to treatment facilities but who remain under your jurisdiction
      - INCLUDE persons held for other jurisdictions
      - EXCLUDE any persons housed in facilities operated by two or more jurisdictions or those housed in privately operated jails
      - EXCLUDE inmates on AWOL escape, or long-term transfer to other jurisdictions

   b. Under jail supervision but NOT **CONFINED**?
      - INCLUDE all persons in community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, work programs, etc.).
      - EXCLUDE persons on pretrial release who are not in a community based program run by your jails.
      - EXCLUDE persons under supervision of probation, parole or other agencies.
      - EXCLUDE inmates on weekend programs. Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).

   c. **Total** (Sum of items 1a and 1b).

---

**Section II — INMATE COUNTS AND MOVEMENTS**

2. Of all persons under your jail supervision reported in item 1c, how many were not U.S. citizens?

   Non-US citizens

3. On the weekend prior to June 30, 1999, did your jail jurisdiction have a weekend program?

   - Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).
   - Yes – How many inmates participated? 
   - No

4. On June 30, 1999, how many persons **CONFINED** in your jail facilities were —

   a. Males age 18 or older 
   b. Females age 18 or older 
   c. Males under age 18 
   d. Females under age 18 
   e. **TOTAL** (Sum of items 4a to 4d should equal item 1a)

5. Of all male and female juveniles **CONFINED** in your jail facilities on June 30, 1999, how many were tried, or awaiting trial, in adult court?

   Number of juveniles (under age 18) held as adults
6. Of all persons CONFINED in your jail facilities on June 30, 1999, how many were —
   • For persons with more than one status, report the status with the most serious offense.

   a. **Convicted males**
      (include probation and parole violators with no new sentence) □ □ □
      Adults □ □ □
      Juveniles (under age 18) □ □ □

   b. **Convicted females** □ □ □

   c. **Unconvicted males** □ □ □

   d. **Unconvicted females** □ □ □

   e. **TOTAL (Sum of items 6a to 6d should equal item 1a)** □ □ □

7. Of the total number of CONVICTED and CONFINED inmates in items 6a and 6b, how many were —
   a. Serving a sentence □ □ □

   b. Awaiting sentencing □ □ □

   c. Awaiting transportation to State or Federal prison □ □ □

   d. Other — Specify □ □ □

   e. **TOTAL (Sum of items 7a to 7d should equal sum of items 6a and 6b)** □ □ □

8. On June 30, 1999, how many persons CONFINED in your jail facilities were —

   a. **White, not of Hispanic origin** □ □ □

   b. **Black or African American, not of Hispanic origin** □ □ □

   c. **Hispanic or Latino** □ □ □

   d. **American Indian/Alaska Native** □ □ □

   e. **Asian** □ □ □

   f. **Native Hawaiian or Other Pacific Islander** □ □ □

   g. Other — Specify □ □ □

   h. **TOTAL (Sum of items 8a to 8g should equal item 1a)** □ □ □

9. On June 30, 1999, how many persons CONFINED in your jail facilities were held for —
   • For persons with a multiple hold, count them only once with the order of priority being Federal, State, and local.

   a. **Federal authorities** □ □ □

   b. **State authorities** □ □ □

      1. For your state □ □ □

      2. For other states □ □ □

   c. **Other local authorities** □ □ □

      1. Within your state □ □ □

      2. Outside your state □ □ □

   d. **TOTAL (Sum of items 9a to 9c)** □ □ □

   If zero (0) in item 9a, SKIP TO ITEM 11.

10. Of all inmates held for FEDERAL authorities in item 9a, how many were held for —

   a. U.S. Marshals Service □ □ □

   b. Federal Bureau of Prisons □ □ □

   c. Immigration and Naturalization Service □ □ □

   d. Bureau of Indian Affairs □ □ □

   e. Other — Specify □ □ □

   **TOTAL (Sum of items 10a to 10e should equal item 9a)** □ □ □

11. Is a per diem fee paid by other authorities for inmates held in your facilities? Mark (X) one.

   1. Yes — What is the per diem paid by Federal, State, and other local authorities?

      Federal □ □ □

      State □ □ □

      Local □ □ □

   2. No — No fee is charged for holding inmates for other authorities.

   3. No — This jurisdiction does not hold inmates for other authorities.
12. During the WEEK of June 24 to June 30, 1999, how many persons were —
   a. New admissions to your jail facilities?
      • INCLUDE persons officially booked into and housed in your facilities by formal legal document and by the authority of the courts or some other official agency.
      • EXCLUDE returns from escape, work release, medical appointments/treatment facilities, bail and court appearances.

      New admissions

b. Final discharges from your jail facilities?
   • INCLUDE all persons released after a period of confinement (e.g., sentence completion, bail/bond releases, other pretrial releases, transfers to other jurisdictions, and deaths).
   • EXCLUDE temporary discharges (e.g., work releases, medical appointments/treatment facilities, to courts, furloughs, day reporters, and transfers to other facilities within your jurisdiction).

      Final discharges

13a. During the 30-DAY period from June 1 to June 30, 1999, on what day did your facility hold the greatest number of inmates?
   June __________, 1999

b. How many persons were CONFINED on that day?
   Number that day

14. Between July 1, 1998, and June 30, 1999, what was the average daily population of all jail confinement facilities operated by your jurisdiction?
   To calculate the average daily population, add the number of persons for each day during the period July 1, 1998, through June 30, 1999, and divide the result by 365.

   Average daily population

15. On June 30, 1999, what was the total rated capacity of your jail facilities, excluding separate temporary holding areas?
   • Rated capacity is the maximum number of beds or inmates assigned by a rating official to this facility.
   • If rated capacity is not available, estimate by using the design capacity and mark the box.

   Rated capacity

16. On June 30, 1999, were your jail facilities under a Federal, State, or local court order or consent decree to limit the number of inmates it can house?
   1 Yes — a. What is the maximum number of inmates your facilities are allowed to house?
   2 No

   b. In what year did this order take effect? If more than one, report the year for the longest in effect.
      19__

17. On June 30, 1999, were any of your jail facilities under a Federal, State, or local court order or consent decree for specific conditions of confinement?
   1 Yes — Mark (X) all that apply.
      1 Crowding
      2 Medical facilities or services
      3 Administrative segregation procedures or policies
      4 Staffing
      5 Food services/nutrition/cleanliness
      6 Education or training programs
      7 Disciplinary procedures or policies
      8 Recreation/exercise
      9 Visiting/mail/telephone policies
      10 Fire hazards
      11 Counseling programs
      12 Inmate classification
      13 Library services
      14 Grievance procedures or policies
      15 Religious practices
      16 Search policies or practices
      17 Other — Specify

   2 No

Section III — POPULATION SUPERVISED IN THE COMMUNITY

If item 1b equals 0 (zero), SKIP to Section IV.

18. On June 30, 1999, how many persons under your jail supervision who were NOT CONFINED participated in —
   • EXCLUDE inmates on weekend programs

   a. Electronic monitoring
   b. Home detention without electronic monitoring
   c. Community service
   d. Day reporting
   e. Other pretrial supervision
   f. Other alternative work programs
   g. Alcohol/drug treatment programs
   h. Other programs outside of jail facilities — Specify
   i. TOTAL (Sum of items 18a to 18h should equal item 1b)
**Section IV — STAFF**

22. On June 30, 1999, how many staff employed by your jail jurisdiction were —

- EXCLUDE staff paid through contractual agreements and community volunteers.

<table>
<thead>
<tr>
<th>Category</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Payroll staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Nonpayroll staff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
  - INCLUDE staff on the payroll of other government agencies (e.g., health department, school district, court), and unpaid interns.
| c. Total staff            |           |           |
  - (Sum of items 22a and 22b should equal item 1b)

23. On June 30, 1999, how many staff employed by your jail jurisdiction were —

- Count each employee only once. Classify employees with multiple functions by the function performed most frequently.
- INCLUDE payroll and nonpayroll staff only.
- EXCLUDE contractual staff and community volunteers.

<table>
<thead>
<tr>
<th>Category</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Administrators</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
  - Sheriffs, chiefs of police, administrators, department heads, and assistants
| b. Correctional officers  |      |        |
  - Custody staff, deputies, and dispatchers who spend any time with inmates
| c. Clerical and maintenance staff |      |        |
  - Typists, secretaries, records clerks, janitors, cooks, groundskeepers, etc.
  - INCLUDE dispatchers with no custody duties.
| d. Educational staff      |      |        |
  - Academic and vocational teachers, etc.
| e. Professional and technical staff |      |        |
  - Counselors, psychiatrists, psychologists, social workers, doctors, dentists, nurses, chaplains, etc.
| f. Other staff — Specify  |      |        |
| g. TOTAL — (Sum of items 23a to 23f should equal sum of item 22c) |      |        |
24. On June 30, 1999, how many staff employed by your jail jurisdiction were —

- White, not of Hispanic origin
- Black or African American, not of Hispanic origin
- Hispanic or Latino
- American Indian/Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Other — Specify

25. Of all CORRECTIONAL OFFICERS reported in item 23b, how many were —

- White, not of Hispanic origin
- Black or African American, not of Hispanic origin
- Hispanic or Latino
- American Indian/Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Other — Specify

26. Did your jail jurisdiction have any staff paid through contractual agreements on June 30, 1999?

1  Yes  — How many?  

Which of the following categories include the contractual staff?
Mark (X) all that apply.

- Administrators
- Correctional officers
- Clerical and maintenance staff
- Educational staff
- Professional and technical staff
- Other staff

2  No

27. Between July 1, 1998, and June 30, 1999, were there any inmate inflicted physical or sexual assaults on facility staff?

- INCLUDE assaults resulting in deaths.

1  Yes  — Number of assaults on staff  

2  No assaults on staff

28. Between July 1, 1998, and June 30, 1999, how many facility staff deaths occurred as a result of physical or sexual assaults inflicted by inmates?

Facility staff deaths inflicted by inmates

29. Between July 1, 1998, and June 30, 1999, how many persons died while under the supervision of your jail jurisdiction?

- INCLUDE deaths of persons CONFINED in your jail facilities or in special facilities while under your jurisdiction (e.g., hospitals, medical/treatment/release centers, halfway houses, and work farms).

Number of deaths  

(If no deaths reported in item 29, SKIP to item 31.)

30. Of the total number of inmate deaths reported in item 29, how many inmates died as a result of —

- Illness/natural cause
- Acquired Immune Deficiency Syndrome (AIDS)
- Suicide
- Homicide committed by other inmate(s)
- Other homicide
- Other causes — Specify

- Male  — Female

31. Section V — INMATE DEATHS

29. Between July 1, 1998, and June 30, 1999, how many persons died while under the supervision of your jail jurisdiction?

- INCLUDE deaths of persons CONFINED in your jail facilities or in special facilities while under your jurisdiction (e.g., hospitals, medical/treatment/release centers, halfway houses, and work farms).

Number of deaths  

(If no deaths reported in item 29, SKIP to item 31.)

30. Of the total number of inmate deaths reported in item 29, how many inmates died as a result of —

- Illness/natural cause
  - EXCLUDE AIDS related deaths.
- Acquired Immune Deficiency Syndrome (AIDS)
  - The immediate cause may be Pneumocystis Carinii Pneumonia, Kaposi's Sarcoma, or other AIDS related diseases.
- Suicide
- Homicide committed by other inmate(s)
- Other homicide
- Other causes — Specify

- Male  — Female

31. Section V — INMATE DEATHS

- Male  — Female

- Male  — Female

- Male  — Female

- Male  — Female

- Male  — Female

- Male  — Female
31. Does your jail jurisdiction have specific procedures for suicide prevention?
   a. 1 □ Yes — Mark (X) all that apply.
       1 □ Assessment of risk at intake
       2 □ Staff training in risk assessment/suicide prevention
       3 □ Special inmate counseling or psychiatric services
       4 □ Live or remote monitoring of high risk inmates
       5 □ Suicide watch cell or special location
       6 □ Inmate suicide prevention teams
       7 □ Other — Specify
   b. 2 □ No

Section VI — INMATE HEALTH

All items in this section refer to your jail jurisdiction’s CONFINED population.

32. How does your jail jurisdiction provide health services to inmates? Mark (X) all that apply.
   1 □ On-site staff physicians and other medical employees of the jails
   2 □ Through a fee-for-service system with medical care billed by a contractor on a per-visit basis
   3 □ Through a managed care system, with medical care billed by a contractor on a per-inmate or retainer basis
   4 □ On-site physician services provided by local government
   5 □ Other health delivery system — Specify

33. Does your jail jurisdiction charge inmates for health care services?
   • EXCLUDE initial medical assessment at time of admission.
   a. 1 □ Yes — For which services?
      Mark (X) all that apply.
      1 □ Initial visits to a nurse or physician
      2 □ All visits to a nurse or physician
      3 □ Any prescription drugs
      4 □ Optometry or other eye care
      5 □ Visits to a dentist
      6 □ Off-site visits only
      7 □ Other — Specify
   b. 2 □ No

34. Between July 1, 1998, and June 30, 1999, were any persons under the supervision of your jail jurisdiction tested for the HIV virus that causes AIDS?
   a. 1 □ Yes — Mark (X) all that apply.
      1 □ All inmates at some time during custody
      2 □ All convicted inmates at admission
      3 □ All convicted inmates at release
      4 □ Random samples of inmates while in custody
      5 □ High risk groups — Specify
      6 □ Upon inmate request
      7 □ Upon court order
      8 □ Upon involvement in incident
      9 □ Upon clinical indication of need
     10 □ Other — Specify

35. Of all persons CONFINED under the supervision of your jail jurisdiction on June 30, 1999, how many were -
   a. Asymptomatic HIV positive
      □ Male □ Female
      • Persons who are HIV positive but have no HIV-related symptoms.
   b. Infected with lesser form of symptomatic HIV disease
      □ Male □ Female
      • Persons with symptoms of HIV infection but without a confirmed AIDS diagnosis.
   c. Confirmed to have AIDS
      □ Male □ Female
   d. TOTAL — (Sum of items 35a to 35c)
      □ Male □ Female
36. What are the policies in your jail jurisdiction for screening inmates and facility staff for tuberculosis infection?

Mark (X) at least one box in each row.

<table>
<thead>
<tr>
<th>Inmates</th>
<th>Staff</th>
<th>No policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. At admission/time of hiring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Annually or at regular intervals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Persons testing HIV positive</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Persons with no history of vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. After possible exposure to active TB disease</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Active TB disease, either confirmed by sputum culture or suspected with culture pending.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Upon request</td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. At release/termination of employment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Other — Specify</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

37. Of all persons CONFINED under the supervision of your jail jurisdiction on June 30, 1999, how many —

- Persons may be counted in more than 1 category.

| a. Were suspected to have TB | |
| b. Had a positive skin test for TB | |
| c. Had confirmed TB disease | |
|   - Active tuberculosis confirmed by sputum culture. | |
| d. TOTAL (Sum of items 37a to 37c) | |

38. As a matter of policy, does your jail jurisdiction —

Mark (X) all that apply.

1. Screen inmates at intake for mental disorders (excluding screening for suicide)
2. Conduct psychiatric or psychological evaluations and assessments (other than at time of intake) to determine inmate mental health or emotional status
3. Provide 24-hour mental health care to inmates either on or off jail grounds
4. Provide therapy/counseling by a trained mental health professional on a routine basis
5. Prescribe, distribute or monitor the use of psychotropic medications to inmates
6. Provide assistance to released inmates to obtain community mental health services
7. Other — Specify

8. Provides no mental health services to inmates

39. Of all persons CONFINED under the supervision of your jail jurisdiction on June 30, 1999, how many were receiving —

- EXCLUDE work release programs.

Mark (X) all that apply.

1. Correctional industries (e.g., wood products, textiles, manufacturing, services, etc.)
2. Facility support services (e.g., office and administrative work, food service, building maintenance, etc.)
3. Farming/agriculture
4. Public works assignments — inmates work outside the facility and perform road, park, or other public maintenance work
5. Other — Specify

6. None

40. On June 30, 1999, what types of work assignments were available to persons CONFINED in your jail facilities?

- EXCLUDE work release programs.

Mark (X) all that apply.

| a. Correctional industries | |
| b. Facility support services | |
| c. Farming/agriculture | |
| d. Public works assignments | |
| e. None | |

41. On June 30, 1999, how many persons CONFINED in your jail facilities had work assignments?

- EXCLUDE work release programs.

Number on work assignment

42. Does your jail jurisdiction operate a work release program that allows CONFINED inmates to work in the community unsupervised by facility staff but return to the facility at night?

1. Yes — How many inmates were participating on June 30, 1999?

2. No
43. Between July 1, 1998 and June 30, 1999, what types of educational programs were available to persons CONFINED in your jail facilities?

- INCLUDE only formal programs.
- EXCLUDE programs for persons under your jail supervision but who were NOT CONFINED.

Mark (✓) all that apply.
1. Basic adult education (ABE)
2. Secondary education (GED)
3. Special education (e.g., programs for inmates with learning disabilities)
4. Vocational training (e.g., auto repair, drafting, data processing, etc.)
5. College courses
6. Study release programs (i.e., release to community to attend school)
7. None

44. On June 30, 1999, how many persons CONFINED in your jail facilities were enrolled in educational programs?

Number of persons enrolled

45. Between July 1, 1998 and June 30, 1999, what types of counseling or special programs were available to persons CONFINED in your jail facilities?

Mark (✓) all that apply.
1. Drug dependency/counseling/awareness
2. Alcohol dependency/counseling/awareness
3. Sex offender treatment
4. Psychological/psychiatric counseling
5. Employment (e.g., job seeking and interviewing skills)
6. Life skills and community adjustment (including personal finance, anger management, conflict resolution, etc.)
7. Domestic violence counseling
8. Parenting/child rearing skills
9. Religious/spiritual counseling
10. Pretrial services
11. Other — Specify
12. None

46. On June 30, 1999, did your jail jurisdiction operate a program that approximates a “boot camp” environment?

- INCLUDE programs with a highly regimented activity schedule, drill and ceremony, physical challenge and fitness, discipline, and chain of command.

Mark (✓) all that apply.
1. Yes — How many inmates were participating on June 30, 1999?
2. No

47. For which of the following purposes does your jail jurisdiction hold offenders?

Mark (✓) all that apply.
1. Detention facility with authority to hold persons facing criminal charges beyond 72 hours
2. Correctional facility for persons convicted of offenses with sentences usually of a year or less
3. Correctional facility for persons convicted of felonies with sentences of more than a year
4. Temporary holding or lockup facility in which arrestees are usually detained up to 72 hours, excluding holidays and weekends, pending arraignment

48. As a matter of practice, does your jail jurisdiction house —

Mark (✓) ONE box.
1. Males only
2. Females only
3. Both males and females

49. What are the functions of your jail facilities?

Mark (✓) all that apply and circle ONE box that applies to the largest number of inmates.
1. General adult population confinement
2. Boot camp
3. Reception/diagnosis/classification
4. Medical treatment/hospitalization confinement
5. Alcohol/drug treatment confinement
6. Confinement of "youthful offenders"
7. Work release/prerelease
8. Persons returned to custody (e.g., parole violators)
9. Other (e.g., psychiatric care, etc.) — Specify

50. Do your jail facilities have a separate temporary holding area or lockup in which arrestees are usually detained up to 72 hours, excluding holidays and weekends, pending admission or arraignment?

1. Yes — What is the maximum number of inmates that can be held in these areas?
2. No
51. In what year was the original construction completed on your jail facilities?
- If more than one building, use the age of the oldest building currently used to house inmates.

<table>
<thead>
<tr>
<th>Year completed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

52. Have your jail facilities ever had a major renovation?
- INCLUDE only structural changes or improvements to cells, dormitories, and other inmate sleeping areas.
- INCLUDE structural restorations, new plumbing, fixtures, heating, air conditioning, etc.

<table>
<thead>
<tr>
<th>Yes — In what year did the most recent renovation occur?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
</tr>
</tbody>
</table>