APPENDIX E.
Facsimiles of Respondent Instructions and Questionnaire Pages

Your Guide for the

1990 U.S. Census Form

This guide gives helpful information on filling out your census form. If you need more help, call the local U.S. census office. The telephone number is on the cover of the questionnaire. After you have filled out your form, please return it in the envelope we have provided.

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CENSUS '90

U.S. DEPARTMENT OF COMMERCE
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How to Fill Out Your Census Form

Please use a black lead pencil only. Black lead pencil is better to use than ballpoint or other pens. Most questions ask you to fill in the circle, or to print the information. See Example below.

Make sure you print answers for everyone in this household. If someone in the household, such as a roomer or boarder, does not want to give you the information for the form, print at least the person’s name and answer questions 2 and 3. A census taker will call to get the other information directly from the person.

There may be a question you cannot answer exactly. For example, you might not know the age of an elderly person or the price for which your house would sell. Ask someone else in your household; if no one knows, give your best estimate.

Instructions for individual questions begin on page 3 of this guide. They will help you to understand the questions and answer them correctly.

If you have a question about filling out the census form or need assistance, call the local U.S. census office. The telephone number is given on the cover of the questionnaire.

If you do not mail back your census form, a census taker will be sent out to assist you. It saves time and your taxpayer dollars if you fill out the form yourself and mail it back.

Example

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<th>a. Age</th>
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Your Answers Are Confidential

The law authorizing the census (Title 13, U.S. Code) also provides that your answers are confidential. No one except census workers may see your completed form and they can be fined and/or imprisoned for any disclosure of your answers. Only after 72 years can your individual census form become available to other government agencies (whether federal, state, county, or local). Until then, no other person or business can see your individual report.

The same law that protects the confidentiality of your answers requires that you provide the information asked in this census to the best of your knowledge.

Information collected from the decennial census is used for a variety of statistical purposes. Census information is used to find out where funding is most needed for schools, health centers, highways, and other services. Census results are used by members of public and private groups—including community organizations—and by businesses and industries, as well as by agencies at all levels of government.

Instructions for Questions 1a through 7

1a. List everyone who lives at this address in question 1a. If you are not sure if you should list a person, see the rules on page 1 of the census form. If you are still not sure, answer as best you can and fill in “Yes” for question H1a or H1b, as appropriate.

If there are more than seven people in your household, please list all the persons in question 1a. Complete the form for seven people, and mail it back in the enclosed envelope. A census taker will call to obtain the information for the additional persons.

b. If everyone listed in question 1a usually lives at another address(es), print the address(es) in 1b.

2. Fill one circle to show how each person is related to the person in column 1.

If other relative of the person in column 1, print the exact relationship such as son-in-law, daughter-in-law, grandparent, nephew, niece, mother-in-law, father-in-law, cousin, and so on.

If the stepson/stepdaughter of the person in column 1 also has been legally adopted by the person in column 1, mark stepson/stepdaughter but do not mark Natural-born or adopted son/daughter. In other words, stepson/stepdaughter takes precedence over adopted son/daughter.

3. Fill one circle for the race each person considers himself/herself to be.

If you fill the Indian (Amer.) circle, print the name of the tribe or tribes in which the person is enrolled if the person is enrolled in a tribe, print the name of the principal tribe(s).

If you fill the Other API circle (under Asian or Pacific Islander (API), only print the name of the group to which the person belongs. For example, the Other API category includes persons who identify as Burmese, Filipino, Hispanic, Indonesian, Laotian, Bangladeshi, Pakistani, Tongan, Thai, Cambodian, Sri Lankan, and so on.

If you fill the Other race circle, be sure to print the name of the race.

If the person considers himself/herself to be White, Black or Negro, Eskimo or Aleut, fill one circle only. Please do not print the name in the boxes.

The Black or Negro category also includes persons who identify as African-American, Afro-American, Haitian, Jamaican, West Indian, Nigerian, and so on.

All persons, regardless of citizenship status, should answer this question.

4. Print age of last birthday in the space provided (print “00” for babies less than 1 year old). Fill in the matching circle below each box. Also, print year of birth in the space provided. Then fill in the matching circle below each box. For an illustration of how to complete question 5, see the Example on page 2 of this guide.

5. If the person’s only marriage was annulled, mark Never married.

7. A person is of Spanish/Hispanic origin if the person’s origin (ancestry) is Mexican, Mexican-American, Chicano, Puerto Rican, Cuban, Argentinean, Colombian, Costa Rican, Dominican, Ecuadorian, Guatemalan, Honduran, Nicaraguan, Peruvian, Salvadoran, from other Spanish-speaking countries of the Caribbean or Central or South America, or from Spain.

If you fill the Yes, other Spanish/Hispanic circle, print one group.

A person who is not of Spanish/Hispanic origin should answer this question by filling the No (not Spanish/Hispanic) circle. Note that the term “Mexican-American” refers only to persons of Mexican origin or ancestry.

All persons, regardless of citizenship status, should answer this question.

Instructions for Question H1a through H1b

H1a. Refer to the list of persons you entered in question 1a on page 1. If you left anyone out of your list because you were not sure if the person(s) should be listed, answer question H1a as Yes. Then enter the name(s) and reason(s) why you did not list the person(s) on the lines provided. Otherwise, answer question H1a as No.

b. If you included anyone on your list even though you were not sure that you should list the person(s), answer question H1b as Yes. Then enter the name(s) and reason(s) why you listed the person(s) on the lines provided. Otherwise, answer question H1b as No.
Instructions for Questions H2 through H7b

H2. Fill only one circle.

Count all occupied and vacant apartments in the house or building. Do not count stores or office space.

Detached means there is open space on all sides, or the house is joined only to a shed or garage. Attached means that the house is joined to another house or building by at least one wall that goes from ground to roof. An example of a one-family house attached to one or more houses is a house in a row of houses attached to one another.

A mobile or trailer that has had one or more rooms added or built onto it should be counted as a one-family detached house; a porch or shed is not considered a room.

H3. Count only whole rooms in your house, apartment, or mobile home used for living purposes, such as living rooms, dining rooms, kitchens, bedrooms, finished recreation rooms, family rooms, etc. Do not count bathrooms, kitchenette, strip or pullman kitchens, utility rooms, lofts, halls, half-rooms, porches, balconies, unfinished attics, unfinished basements, or other unfinished space used for storage.

H4. Housing is owned if the owner or co-owner lives in it. Mark Owned by you or someone in this household with a mortgage or loan if the house, apartment, or mobile home is mortgaged or there is a contract to purchase. Mark Owned by you or someone in this household free and clear (without a mortgage) if there is no mortgage or other debt. If the house, apartment, or mobile home is owned but the land is rented, mark this question to show the status of the house, apartment, or mobile home.

Mark Rented for cash rent if any money rent is paid, even if the rent is paid by persons who are not members of your household, or by a federal, state, or local government agency.

Mark Occupied without payment of cash rent if the unit is not owned or being bought by the occupants and if money rent is not paid or contracted. The unit may be owned by friends or relatives who live elsewhere and allow occupancy without charge. A house or apartment may be portioned as part of wages or salary. Examples are: caretaker's or janitor's house or apartment; pensioners; tenant farmer or sharecropper houses for which the occupants do not pay cash rent; or military housing.

H5a. Answer H5a and H5b if you live in a one-family house or a mobile home. Include only land that you own or rent.

b. A business is easily recognized from the outside, for example, a grocery store or barber shop. A medical office is a doctor's or dentist's office regularly visited by patients.

H6. If this is a house, include the value of the house, the land it is on, and any other structures on the same property. If the house is owned but the land is rented, estimate the combined value of the house and the land. If this is a condominium unit, estimate the value for your house or apartment including your share of the common elements. If this is a mobile home, include the value of the mobile home and the value of the land. If you rent the land, estimate the value of the rented land and add it to the value of the mobile home.

H7a. Report the rent agreed to or contracted for, even if the rent for your house, apartment, or mobile home is unpaid or paid by someone else.

If rent is paid: Multiply rent by: 30 4 times a year 4
By the day 4 2 times a year 6
By the week 2 Every other week 12

b. Answer Yes if meals are included in the monthly rent payment, or you must contract for meals or a meal plan in order to live in this building.

Instructions for Questions H8 through H19b

H8. The person listed in column 1 refers to the person listed in the first column on page 2. This person should be the household member (or one of the members) in whose name the house, apartment, or mobile home is owned, being bought, or rented. If there is no such person, any adult household member can be the person in column 1. Mark when the person last moved into this house, apartment, or mobile home.

H9. Include all rooms intended to be used as bedrooms in this house, apartment, or mobile home, even if they are currently being used for other purposes.

H10. Mark Yes, have all three facilities if you have all the facilities mentioned; all facilities must be in your house, apartment, or mobile home, but not necessarily in the same room. Consider that you have hot water even if you have it only part of the time. Mark No if any of the three facilities is not present.

H11. The kitchen sink, stove, and refrigerator must be located in the building but do not have to be in the same room. Portable cooking equipment is not considered as a range or cookstove.

H12. Answer Yes only if the telephone is located in your house, apartment, or mobile home.

H13. Count company cars (including police cars and taxicabs) and company trucks of one ton capacity or less that are regularly kept at home and used by household members for nonbusiness purposes. Do not count cars or trucks permanently out of working order.

H14. Fill the circle for the fuel used most to heat your house, apartment, or mobile home. In buildings containing more than one apartment you may obtain this information from the owner, manager, or janitor. Solar energy is provided by a system that collects, stores, and distributes heat from the sun. Other fuel includes any fuel not separately listed; for example, purchased steam, fuel briquettes, waste material, etc.

H15. If a well provides water for five or more houses, apartments, or mobile homes, mark A public system. If a well provides water for four or fewer houses, apartments, or mobile homes, fill one of the circles for Individual well.

Drilled wells, or small diameter wells, are usually less than 1 1/2 feet in diameter. Dog wells are generally hand dug and are larger than 1 1/2 feet wide.

H16. A public sewer may be operated by a government body or private organization. A septic tank or cesspool is an underground tank or pit used for disposal of sewage.

H17. Fill the circle corresponding to the period in which the original construction was completed, not the time of any later remodeling, additions, or conversions. In buildings containing more than one apartment, the owner, manager, or janitor may be of help in determining when the building was built.

H18. A condominium is a type of ownership in which the apartments, houses, or mobile homes in a building or development are individually owned, but the common areas, such as lobbies, halls, etc., are jointly owned. Cooperative occupants should mark No.

H19a. Answer H19a if you live in a one-family house or mobile home.

b. This property is the acreage on which the house is located; it includes adjoining land you rent for your use. Report sales made in 1989 from this property by you or previous occupants.
Instructions for Questions H20 through H26

H20. If your house or apartment is rental, enter the costs for utilities and fuels only if you pay for them in addition to the rent entailed.

If you live in a condominium, enter the costs for utilities and fuels only if you pay for them in addition to your condominium fees.

If your fuel and utility costs are already included in your rent or condominium fee, fill in the Included in rent or in condominium fee circle. Do not enter any dollar amounts.

The amount to be reported should be the total amount for the past 12 months. Estimate as closely as possible when exact costs are not known. If you have lived in this house or apartment less than 1 year, estimate the yearly cost.

Report amounts even if your bills are unpaid or paid by someone else. If the bills include utilities or fuel cost also by another apartment or by a business establishment, estimate the amounts for your own house or apartment. If gas and electricity are billed together, enter the combined amount on the electricity line and bracket [ ] the utilities.

H21. Report taxes for all taxing jurisdictions (city or town, county, state, school district, etc.) even if they are included in your mortgage payment, not yet paid or paid by someone else, or delinquent. Do not include taxes paid due from previous years.

H22. When premiums are paid on other than a yearly basis, convert to a yearly basis. Enter the yearly amount even if no payment was made during the past 12 months.

H23a. The word mortgage is used as a general term to indicate all types of loans that are secured by real estate.

b. Enter a monthly amount even if it is unpaid or paid by someone else. If the amount is paid on some other periodic basis, see the instructions for H27a to change it to a monthly amount.

Include payments on first mortgages and contracts to purchase only. Payments for second or junior mortgages and home equity loans should be reported in H24b.

H24a. A second or junior mortgage or home equity loan is secured by real estate.

b. Enter a monthly amount even if it is unpaid or paid by someone else. If the amount is paid on some other periodic basis, see the instructions for H27a and change it to a monthly amount. Include payments on all second or junior mortgages or home equity loans.

H25. A condominium fee is normally assessed by the condominium's association for the purpose of operating and maintaining the common areas. Enter a monthly amount even if it is unpaid or paid by someone else. If the amount is paid on some other periodic basis, see the instructions for H27a on how to change it to a monthly amount.

H26. Report amount even if your bills are unpaid or paid by someone else.

Include payments for personal property taxes, land or site rent, registration fees and license fees. Do not include real estate taxes already reported in H21. The amount to be reported should be the total amount for an entire 12-month billing period even if made in two or more installments. Estimate as closely as possible when exact costs are not known.

Instructions for Question 8

8. For persons born in the United States:

Print the name of the State in which this person was born. If the person was born in Washington, D.C., print District of Columbia. If the person was born in a U.S. territory or commonwealth, print Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, or Northern Mariana.

For persons born outside the United States:

Print the name of the foreign country or area where the person was born. Use current boundaries, not boundaries at the time of the person's birth. Specify whether Northern Ireland or the Republic of Ireland (Eire); East or West Germany; North or South Korea; England, Scotland, or Wales (not Great Britain or United Kingdom); Spain; the particular country or island in the Caribbean (not, for example, West Indies).

Instructions for Questions 9 through 13

9. A person should fill the Yes, U.S. citizen by naturalization circle only if he/she has completed the naturalization process and is now a United States citizen. If the person was born in Puerto Rico, Guam, the U.S. Virgin Islands, or Northern Mariana, he/she should fill the Yes, born in Puerto Rico, Guam, the U.S. Virgin Islands, or Northern Mariana circle. If the person was born outside the United States (for at least one American parent, he/she should fill the Yes, born abroad of American parent or parents circle.

10. If the person has entered the United States (that is, the 50 states and the District of Columbia) more than once, fill the circle for the latest year he/she came to stay.

11. Do not include enrollment in a trade or business school, company training, or tutoring unless the course would be accepted for credit at a regular elementary school, high school, or college.

A public school is any school or college that is controlled and supported primarily by a local, county, State, or Federal Government. Schools are private if supported and controlled primarily by religious organizations or other private groups.

12. Mark the category for the highest grade or level of schooling the person has successfully completed or the highest degree the person received. If the person is enrolled in school, mark the category containing the highest grade completed (the grade present or the grade in which enrolled). Schooling completed in foreign or graded schools should be reported as the equivalent level of schooling in the regular American school system.

Persons who completed high school by passing an equivalency test, such as the General Educational Development (GED) examination, and did not attend college, should fill the circle for high school graduate.

Do not include vocational certificates or diplomas from vocational, trade, or business schools or colleges unless they were college level associate degrees or higher.

Some examples of professional school degrees include medicine, dentistry, chiropractic, optometry, osteopathic medicine, pharmacy, podiatry, veterinary medicine, law, and theology. Do not include barber school, cosmetology, or other training for a specific trade.

Do not include honorary degrees awarded by colleges and universities to individuals for their accomplishments. Include only "earned" degrees.

13. Print the ancestry group. Ancestry refers to the person's ethnic origin or descent, "roots," or heritage. Ancestry also may refer to the country of birth of the person or the person's parents or ancestors before their arrival in the United States. All persons, regardless of citizenship status, should answer this question.

Persons who have more than one origin and cannot identify with a single ancestry group may report two ancestry groups for example, German-Irish.

Be specific. For example, print whether West Indian, Asian Indian, or American Indian. West Indian includes persons whose ancestors came from Jamaica, Trinidad, Haiti, etc. Distinguish Cape Verdean from Portuguese; French Canadian from Canadian; and Dominica Republic from Dominica Island.

A religious group should not be reported as a person's ancestry.
Instructions for Questions 14a through 19

14a. Mark Yes if this person lived in this same house or apartment on April 1, 1985, even if he/she moved away and came back since then. Mark No if this person lived in the same building but in a different apartment (or in the same mobile home or trailer but on a different lot or trailer site).

b. If this person lived in a different house or apartment on April 1, 1985, give the location of this person's usual home at that time.

Part (1)

If the person lived in the United States on April 1, 1985, print the name of the State or District of Columbia where he or she lived. Continue with parts (2) through (4).

If the person lived in a U.S. territory or commonwealth, print the name of the territory or commonwealth, such as Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, or Northern Mariana. Then go to question 15a.

If the person lived outside the United States, print the name of the foreign country or area where he or she lived. Specify whether Northern Ireland or the Republic of Ireland (Ire), East or West Germany; North or South Korea; England, Scotland, or Wales (but not Great Britain or United Kingdom). Specify the particular country or island in the Caribbean (not, for example, West Indies). Then go to question 15a.

Part (2)

If the person lived in Louisiana, print the parish name. If the person lived in Alaska, print the borough name. If the person lived in New York city and the county name is not known, print the borough name. If the person lived in an independent city (not in any county) or in Washington, D.C., leave blank and enter the city name in part (3).

Part (3)

If the person lived in New England, print the name of the town rather than the village name, unless the name of the town is not known. If the person lived outside the limits or boundaries of any city or town, print the name of the post office or the nearest town and mark No, lived outside the city/town limits in part (4).

Part (4)

Mark Yes if the location is now inside the city/town limits even if it was not inside the limits on April 1, 1985; that is, if the area was annexed by the city/town since that time.

15. Mark Yes if the person sometimes or always speaks a language other than English at home.

Do not mark Yes for a language spoken only at school or if speaking is limited to a few expressions or slurs.

Print the name of the language spoken at home. If this person speaks more than one non-English language and cannot determine which is spoken more often, report the first language the person learned to speak.

17a. For a person with service in the National Guard or a military reserve unit, fill one of the two Yes, active duty circles if and only if the person has ever been called up for active duty other than training; otherwise, mark Yes, service in Reserves or National Guard only. For a person whose only service was as a civilian employee or volunteer for the Red Cross, USO, Public Health Service, or War or Defense Department, mark No. Count World War II Merchant Marine Seaman service as active duty; do not count other Merchant Marine service as active duty.

18. Mark Yes to part (a) if a health condition substantially limits this person in his or her choice of occupation or if the condition limits the amount of work that can be accomplished in a given period of time. Mark Yes to part (b) if the health condition prevents this person from holding any significant employment.

Consider a person to have difficulty with these activities if any of the following situations apply: (1) it takes extra time or extra effort for the person to perform one or more of the activities, (2) there are times when the person cannot perform one or more of the activities, or (3) the person is completely unable to perform one or more of the activities.

Instructions for Questions 20 through 23b

20. Count all children born alive, including any who have died (even shortly after birth) or who no longer live with you. Do not include miscarriages or stillborn children or any adopted, foster, or stepchildren.

21a. Count as work — Mark Yes:

- Work for someone else for wages, salary, piece rate, commission, tips, or payments "in kind" (for example, food, lodging received as payment for work performed).
- Work in own business, professional practice, or farm.
- Any work in a family business or farm, paid or not.
- Any part-time work including babysitting, paper routes, etc.
- Active duty in Armed Forces.

Do not count as work — Mark No:

- Housework or yard work at home.
- Unpaid volunteer work.
- School work.
- Work done as a resident of an institution.

22a. Include the street type (for example, St., Rd., Ave.) and the street direction (if a direction such as "North" is part of the address). For example, print 1239 N. Main St. or 1239 Main St., N.W. not just 1239 Main.

If the only known address is a post office box, give a description of the work location. For example, print the name of the building or shopping center where the person works, the nearest intersection, the nearest street where the workplace is located, etc. DO NOT GIVE A POST OFFICE BOX NUMBER.

If the person worked at a military installation or military base that has no street address, report the name of the military installation or base.

If the person worked at several locations, but reported to the same location each day to begin work, print the address of the location where he or she reported. If the person did not report to the same location each day to begin work, print the address of the location where he or she worked most last week.

If the person's employer operates in more than one location (such as a grocery store chain or public school system), print the exact address of the location or branch where the person worked. If the exact address of the school is not known, print the name of the school.

If the person worked on a college or university campus and the exact address of the workplace is not known, print the name of the building where he or she worked.

d. If the person worked in New York City and the county is not known, print the name of the borough where the person worked.

e. If the person worked in Louisiana, print the name of the parish where the person worked.

If the person worked in Alaska, print the name of the borough where the person worked.

e. If the person worked in a foreign country or Puerto Rico, Guam, etc., print the name of the country in 22a and leave the other parts of question 22 blank.

23a. If the person usually used more than one type of transportation to get to work (for example, rode the bus and transferred to the subway), fill the circle of the one method of transportation that he/she used for most of the distance during the trip.

b. If the person was driven to work by someone who then drove back home or to a nonwork destination, fill the circle for Drove alone.

DO NOT include persons who rode to school or some other nonwork destination in the count of persons who rode in the vehicle.
Instructions for Questions 24a through 30

24a. Give the time of day the person usually left home to go to work. DO NOT give the time that the person began his/her work.

If the person usually left home to go to work sometime between 12:00 midnight and 1:59 a.m., fill the a.m. circle.

If the person usually left home to go to work sometime between 2:00 a.m. and midnight, fill the p.m. circle.

b. Travel time is from door to door. Include travel time that was spent waiting for public transportation or picking up passengers in a carpool.

25. If the person works only during certain seasons or on a day-by-day basis when work is available, mark No.

26a. Mark Yes if the person tried to get a job to start a business or professional practice at any time in the last 4 weeks; for example, registered at an employment office, went to a job interview, placed or answered ads, or did anything toward starting a business or professional practice.

b. Mark No, already has a job if the person was on layoff or was expected to report to a job within 30 days.

Mark No, temporarily ill if the person expects to be able to work within 30 days.

Mark No, other reasons if the person could not have taken a job because he/she was in school, taking care of children, etc.

27. Look at the instructions for question 21a to see what to count as work. Mark Never worked if the person: (1) never worked at any job or business, either full or part time; (2) never did any work, with or without pay, in a family business or farm; or (3) never served in the Armed Forces.

28a. If the person worked for a company, business, or government agency, print the name of the company, not the name of the person's supervisor.

If the person worked for an individual or a business that had no company name, print the name of the individual worked for. If the person worked in his/her own business, print "self-employed."

b. Print two or more words to tell what the business, industry, or individual employer named in 28a did. If there are more than one activity, describe only the major activity at the place where the person worked. Enter what is made, what is sold, or what service is given.

Some examples of what to enter:

Enter a description like the following — Do not enter —
Metal furniture manufacturing Furniture company
Retail grocery store Grocery store
Petroleum refining Oil company
Cattle ranch Ranch

29. Print two or more words to describe the kind of work the person did. If the person was a trainee, apprentice, or helper, include that in the description.

Some examples of what to enter:

Enter a description like the following — Do not enter —
Production clerk Clerk
Carpenter's helper Helper
Auto engine mechanic Mechanic
Registered nurse Nurse

30. Mark Employee of a PRIVATE NOT-FOR-PROFIT . . . organization if the person worked for a cooperative, credit union, mutual insurance company, or similar organization.

Employers of foreign governments, the United Nations, and other international organizations shall mark PRIVATE NOT-FOR-PROFIT . . . organization.

For persons who worked at a public school, college or university, mark the appropriate government category; for example, mark State GOVERNMENT employee for a state university, or mark Local GOVERNMENT employee for a county-run community college or a city-run public school.

Instructions for Questions 31a through 32h

31a. Look at the instructions for question 31a to see what to count as work.

b. Count every week in which the person did any work at all, even for an hour.

32. Fill the Yes or No circle for each part and enter the amount received during 1989.

If income from any source was received jointly by household members, report, if possible, the appropriate share for each person; otherwise, report the whole amount for only one person and fill the No circle for the other person.

a. Include wages and salaries from all jobs before deductions. Be sure to include any tips, commissions, or bonuses. Owners of incorporated businesses should enter their salary here. Only military personnel should include base pay plus cash housing and/or subsistence allowance, flight pay, uniform allowances, reimbursement bonuses, etc.

b. Include NONFARM profit (or loss) from self-employment in sole proprietorships and partnerships. Exclude profit (or loss) of incorporated businesses you own.

c. Include FARM profit (or loss) from self-employment in sole proprietorships and partnerships. Exclude profit (or loss) of incorporated farm businesses you own. Also exclude amounts from land rented for cash but include amounts from land rented for shares.

d. Include interest received or credited to checking and savings accounts, money market funds, certificates of deposit (CDs), IRAs, KEOGHs, and government bonds.

Include dividends received, credited, or reinvested from ownership of stocks or mutual funds.

Include profit (or loss) from royalties and the rental of land, buildings or real estate, or from rents or boarders. Income received by self-employed persons whose primary source of income is from renting property or from royalties should be included in questions 32b or 32c above. Include regular payments from an estate or trust fund.

e. Include Social Security (and/or Railroad Retirement) payments to retired persons, to dependents of deceased insured workers, and to disabled workers before Medicare deductions.

f. Include Supplemental Security Income received by aged, blind, or disabled persons. (aid to Families with Dependent Children, or income from other government programs such as general or emergency assistance. Do not include assistance received from private charities. Exclude assistance to pay for heating (cooking) costs.

g. Include retirement, disability, or survivor benefits received from companies and unions; Federal, State, and local governments, and the U.S. military. Include regular income from annuities and IRA or KEOGH retirement plans.

h. Include Veterans' (VA) disability compensation and educational assistance payments (VEAP), unemployment compensation, child support or alimony, and all other regular payments such as Armed Forces transfer payments, assistance from private charities, regular contributions from persons not living in the household, etc.

Do not include the following in any item:

• Refunds or rebates of any kind
• Withdrawals from savings of any kind
• Capital gains or losses from the sale of homes, shares of stock, etc.
• Inheritance or insurance settlements
• Any type of loan
• Pay in-kind such as food, free rent, etc.
What the Census Is About —
Some Questions and Answers

Why are we taking a census?
The most important reason for taking a decennial census is to determine how many representatives each state will have in Congress.

What does the Census Bureau do with the information you provide?
The individual information collected in the census is grouped together into statistical totals. Information such as the number of persons in a given area, their ages, educational background, the characteristics of their housing, etc., enable government, business, and industry to plan more effectively.

How long have we been taking the census?
The first census was taken in 1790 in accordance with the requirement in the first article of the constitution. A census has been taken every 10 years since. The 1990 Decennial Census marks the 200th anniversary of the census.

How are you being counted?
Census forms are delivered to all households a few days before census day. Households are requested to fill out the form and mail it back to the census office.

Why the Census Asks Certain Questions
Here are a few reasons for asking some of the questions.
It is as important to get information about people and their houses as it is to count them.

Name?
Names help make sure that everyone in a household is counted, but that no one is counted twice.

Value or rent?
Government and planning agencies use answers to these questions in combination with other information to develop housing programs to meet the needs of people at different economic levels.

Complete plumbing?
This question gives information on the quality of housing. The data are used with other statistics to show how the "level of living" compares in various areas and how it has changed over time.

Place of birth?
This question provides information used to study long-term trends as to where people move and to study migration patterns and differences in growth patterns.

Job?
Answers to the questions about the jobs people hold provide information on the extent and types of employment in different areas of the country. From this information, training programs can be developed and the need for new industries can be determined.

Income?
Income, more than anything else, determines how families or persons live. Income information makes it possible to compare the economic levels of different areas.
OFFICIAL 1990 U.S. CENSUS FORM

Thank you for taking time to complete and return this census questionnaire. It’s important to you, your community, and the Nation.

The law requires answers but guarantees privacy.

By law (Title 13, U.S. Code), you’re required to answer the census questions to the best of your knowledge. However, the same law guarantees that your census form remains confidential. For 72 years—or until the year 2062—only Census Bureau employees can see your form. No one else—no other government body, no police department, no court system or welfare agency—is permitted to see this confidential information under any circumstances.

How to get started—and get help.

Start by listing on the next page the names of all the people who live in your home. Please answer all questions with a black lead pencil. You’ll find detailed instructions for answering the census in the enclosed guide. If you need additional help, call the toll-free telephone number to the left, near your address.

Please answer and return your form promptly.

Complete your form and return it by April 1, 1990 in the postage-paid envelope provided. Avoid the inconvenience of having a census taker visit your home.

Again, thank you for answering the 1990 Census. Remember: Return the completed form by April 1, 1990.

Para personas de habla hispana –
(For Spanish-speaking persons)

Si usted desea un cuestionario del censo en español, llame sin cargo alguno al siguiente número: 1-800-CUENTAN
(to sea 1-800-283-6626)

U.S. Department of Commerce
BUREAU OF THE CENSUS
FORM D-2

OMB No. 0607-0628
Approval Expires 07/31/91
The 1990 census must count every person at his or her “usual residence.” This means the place where the person lives and sleeps most of the time.

1a. List on the numbered lines below the name of each person living here on Sunday, April 1, including all persons staying here who have no other home. IF EVERYONE at this address is staying here temporarily and usually lives somewhere else, follow the instructions given in question 1b below.

Include

- Everyone who usually lives here such as family members, housemates and roommates, foster children, roomers, boarders, and live-in employees
- Persons who are temporarily away on a business trip, on vacation, or in a general hospital
- College students who stay here while attending college
- Persons in the Armed Forces who live here
- Newborn babies still in the hospital
- Children in boarding schools below the college level
- Persons who stay here most of the week while working even if they have a home somewhere else
- Persons with no other home who are staying here on April 1

Do NOT include

- Persons who usually live somewhere else
- Persons who are away in an institution such as a prison, mental hospital, or a nursing home
- College students who live somewhere else while attending college
- Persons in the Armed Forces who live somewhere else
- Persons who stay somewhere else most of the week while working

Print last name, first name, and middle initial for each person. Begin on line 1 with the household member (or one of the household members) in whose name this house or apartment is owned, being bought, or rented. If there is no such person, start on line 1 with any adult household member.

<table>
<thead>
<tr>
<th>LAST</th>
<th>FIRST</th>
<th>INITIAL</th>
<th>LAST</th>
<th>FIRST</th>
<th>INITIAL</th>
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1b. IF EVERYONE is staying here only temporarily and usually lives somewhere else, list the name of each person on the numbered lines above, fill this circle and print their usual address below. DO NOT PRINT THE ADDRESS LISTED ON THE FRONT COVER.

House number Street or road/Rural route and box number Apartment number
City State ZIP Code
County or foreign country Names of nearest intersecting streets or roads

NOW PLEASE OPEN THE FLAP TO PAGE 2 AND ANSWER ALL QUESTIONS FOR THE FIRST 7 PEOPLE LISTED. USE A BLACK LEAD PENCIL ONLY.
2. How is this person related to PERSON 1?
   Fill ONE circle for each person.
   If Other relative of person in column 1, fill circle and print exact relationship, such as mother-in-law, grandparent, son-in-law, niece, cousin, and so on.

   START in this column with the household member (or one of the members) in whose name the home is owned, being bought, or rented.
   If there is no such person, start in this column with any adult household member.

   If a RELATIVE of Person 1:
   ○ Husband/wife
   ○ Brother/sister
   ○ Natural-born or adopted
   ○ Father/mother
   ○ Son/daughter
   ○ Grandchild
   ○ Stepson/stepdaughter

   If NOT RELATED to Person 1:
   ○ Roomer, boarder, or foster child
   ○ Unmarried partner
   ○ Housingmate
   ○ Other nonrelative

3. Sex
   Fill ONE circle for each person.
   ○ Male
   ○ Female

4. Race
   Fill ONE circle for the race that the person considers himself/herself to be.
   If Indian (Amor), print the name of the enrolled or principal tribe.
   If Other Asian or Pacific Islander (API), print one group, for example: Hawaiian, Filipino, American, Thai, Tongan, Panamanian, Cambodian, and so on.
   If Other race, print race.

5. Age and year of birth
   a. Print each person's age at last birthday.
      Fill in the matching circle below each box.
   b. Print each person's year of birth and fill in the matching circle below each box.

6. Marital status
   Fill ONE circle for each person.
   ○ Married
   ○ Separated
   ○ Widowed
   ○ Never married
   ○ Divorced

7. Is this person of Spanish/Hispanic origin?
   Fill ONE circle for each person.
   If Yes, other Spanish/Hispanic, print one group.

   ○ No (not Spanish/Hispanic)
   ○ Yes, Mexican, Mexican-American, Chicano
   ○ Yes, Puerto Rican
   ○ Yes, Cuban
   ○ Yes, South American, Colombian, Dominican, Nicarguan, Salvadoran, Spanish, and so on.

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**FOR CENSUS USE**

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E-10

FACSIMILES OF RESPONDENT INSTRUCTIONS AND QUESTIONNAIRE PAGES
### PERSON 7

<table>
<thead>
<tr>
<th>Last name</th>
<th>Middle name</th>
<th>First name</th>
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<tbody>
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</table>

#### If a RELATIVE of Person 1:
- □ Husband/wife
- □ Brother/sister
- □ Natural born or adopted
- □ Father/mother
- □ Grandchild
- □ Son/daughter
- □ Other relative
- □ Stepfather/stepmother

#### If NOT RELATED to Person 1:
- □ Roommate, boarder, or foster child
- □ Housemate, roommate
- □ Other relative
- □ Unrelated partner

#### Gender:
- □ Male
- □ Female

#### Race:
- □ White
- □ Black or African American
- □ American Indian or Alaska Native
- □ Asian
- □ Native Hawaiian or Other Pacific Islander
- □ Cuban
- □ Other Asian
- □ Other race [Print race] [ ]

#### H1a. Did you leave anyone out of your list of persons for Question 1a on page 1 even though you were not sure if the person should be listed — for example, someone temporarily away on a business trip or vacation, a newborn baby still in the hospital, or a person who stays here once in a while and has no other home?
- □ Yes, please print the name(s) and reason(s): [ ]

#### H1b. Did you include anyone in your list of persons for Question 1a on page 1 even though you were not sure that the person should be listed — for example, a visitor who is staying here temporarily or a person who usually lives somewhere else?
- □ Yes, please print the name(s) and reason(s): [ ]

#### H2. Which best describes this building? Include all apartments, flats, etc., even if vacant.
- □ A mobile home or trailer
- □ A one-family house detached from any other house
- □ A one-family house attached to one or more houses
- □ A building with 2 apartments
- □ A building with 3 or 4 apartments
- □ A building with 5 to 9 apartments
- □ A building with 10 to 19 apartments
- □ A building with 20 to 49 apartments
- □ A building with 50 or more apartments
- □ Other

#### H3. How many rooms do you have in this house or apartment?

<table>
<thead>
<tr>
<th>Room type</th>
<th>Description</th>
<th>1 rooms</th>
<th>2 rooms</th>
<th>3 rooms</th>
<th>4 rooms</th>
<th>5 rooms</th>
<th>6 rooms</th>
<th>7 rooms</th>
<th>8 rooms</th>
<th>9 or more rooms</th>
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#### H4a. Is this house or apartment —
- □ Owned by you or someone in this household with a mortgage or loan?
- □ Owned by you or someone in this household free and clear (without a mortgage)?
- □ Rented for cash rent?
- □ Occupied without payment of cash rent?

#### H4b. Does the monthly rent include any meals?
- □ Yes
- □ No

### FOR CENSUS USE

#### A. Total persons

<table>
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<tr>
<th>Total persons</th>
<th>Type of unit</th>
<th>Vacant</th>
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<tr>
<td></td>
<td>Full form</td>
<td>Regular use</td>
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#### B. Censal data

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<tr>
<th>Month</th>
<th>Description</th>
<th>1 up to 2</th>
<th>2 up to 6</th>
<th>6 up to 12</th>
<th>12 up to 24</th>
<th>24 or more</th>
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**PLEASE ALSO ANSWER THESE**

### H18. Is this house or apartment part of a condominium?
- Yes
- No

### H19a. Is this house on less than 1 acre?
- Yes — Skip to H20
- No

### H20. What are the yearly costs of utilities and fuels for this house or apartment?
- a. Electricity
  - Included in rent or in condominium fee
  - No charge or electricity not used
  - Yearly cost — Dollars
- b. Gas
  - Included in rent or in condominium fee
  - No charge or gas not used
  - Yearly cost — Dollars
- c. Water
  - Included in rent or in condominium fee
  - No charge or no gas not used
  - Yearly cost — Dollars
- d. Oil, coal, kerosene, wood, etc.
  - Included in rent or in condominium fee
  - No charge or these items not used
  - Yearly cost — Dollars

### H8. When did the person listed in column 1 on page 2 move into this house or apartment?
- 1989 or 1990
- 1985 to 1988
- 1980 to 1984
- 1970 to 1979
- 1960 to 1969
- 1959 or earlier

### H9. How many bedrooms do you have; that is, how many bedrooms would you list if this house or apartment were on the market for sale or rent?
- No bedroom
- 1 bedroom
- 2 bedrooms
- 3 bedrooms
- 4 bedrooms
- 5 or more bedrooms

### H10. Do you have COMPLETE plumbing facilities in this house or apartment; that is, 1) hot and cold piped water, 2) a flush toilet, and 3) a bathtub or shower?
- Yes, have all three facilities
- No

### H11. Do you have COMPLETE kitchen facilities; that is, 1) a sink with piped water, 2) a range or cookstove, and 3) a refrigerator?
- Yes
- No

### H12. Do you have a telephone in this house or apartment?
- Yes
- No

### H13. How many automobiles, vans, and trucks of one-ton capacity or less are kept at home for use by members of your household?
- None
- 1
- 2
- 3
- 4
- 5
- 6
- 7 or more
QUESTIONS FOR YOUR HOUSEHOLD

H21. What were the real estate taxes on THIS property last year?

$ __________ 00
Yearly amount — Dollars

OR

☐ None

H22. What was the annual payment for fire, hazard, and flood insurance on THIS property?

$ __________ 00
Yearly amount — Dollars

OR

☐ None

H23a. Do you have a mortgage, deed of trust, contract to purchase, or similar debt on THIS property?

☐ Yes, mortgage, deed of trust, or similar debt

☐ Yes, contract to purchase

☐ No — Skip to H24a

Go to H23b

H23b. How much is your regular monthly mortgage payment on THIS property? Include payment only on first mortgage or contract to purchase.

$ __________ 00
Monthly amount — Dollars

OR

☐ No regular payment required — Skip to H24a

H24a. Do you have a second or junior mortgage or a home equity loan on THIS property?

☐ Yes

☐ No — Skip to H25

H24b. How much is your regular monthly payment on all second or junior mortgages and all home equity loans?

$ __________ 00
Monthly amount — Dollars

OR

☐ No regular payment required

H25. What is the monthly condominium fee?

$ __________ 00
Monthly amount — Dollars

Answer ONLY if this is a CONDOMINIUM

H26. What was the total cost for personal property taxes, site rent, registration fees, and license fees on this mobile home and its site last year? Exclude real estate taxes.

$ __________ 00
Yearly amount — Dollars

Answer ONLY if this is a MOBILE HOME

Please turn to page 6.
PERSON 1

Last name
First name
Middle initial

8. In what U.S. State or foreign country was this person born?

9. Is this person a CITIZEN of the United States?
   ○ Yes, born in the United States — Skip to 11
   ○ Yes, born in Puerto Rico, Guam, or the U.S. Virgin Islands
   ○ Yes, born abroad of an American parent or parents
   ○ Yes, U.S. citizen by naturalization
   ○ No, not a citizen of the United States

10. When did this person come to the United States to stay?
    ○ 1957 to 1960
    ○ 1961 to 1965
    ○ 1966 to 1970
    ○ 1971 to 1975
    ○ 1976 to 1980
    ○ 1981 to 1985
    ○ 1986 to 1990
    ○ 1991 to 1995
    ○ 1996 to 1997

11. At any time since February 1, 1990, has this person attended regular school or college?
    Include only nursery school, kindergarten, elementary school, and schooling which leads to a high school diploma or college degree.
    ○ No, has not attended since February 1
    ○ Yes, public school, public college
    ○ Yes, private school, private college

12. How much school has this person COMPLETED?
    Enumerate all completed years of education, starting at the highest level.
    ○ No school completed
    ○ Nursery school
    ○ Kindergarten
    ○ 1st, 2nd, 3rd, or 4th grade
    ○ 5th, 6th, 7th, or 8th grade
    ○ 9th grade
    ○ 10th grade
    ○ 11th grade
    ○ 12th grade, NO DIPLOMA
    ○ HIGH SCHOOL GRADUATE—high school DIPLOMA or equivalent (for example: GED)
    ○ Some college but no degree
    ○ Associate degree in college—Occupational program
    ○ Associate degree in college—Academic program
    ○ Bachelor’s degree (for example: BA, AB, BS)
    ○ Master’s degree (for example: MA, MS, MEng, MEd, MSW, MBA)
    ○ Professional school degree (for example: MD, DDS, DVM, LLB, JD)
    ○ Doctorate degree (for example: PhD, EdD)

13. What is this person’s ancestry or ethnic origin? (See instructions for further information.)

14a. Did this person live in this house or apartment 5 years ago (on April 1, 1995)?
    ○ Yes
    ○ No

14b. Where did this person live 5 years ago (on April 1, 1995)?
    (1) Name of U.S. State or foreign country
        ○ Outside U.S., fill answer above and skip to 15a.
    (2) Name of county in the U.S.
    (3) Name of city or town in the U.S.
    (4) Did this person live inside the city or town limits?
        ○ Yes
        ○ No, lived outside the city/town limits

15a. Does this person speak a language other than English at home?
    ○ Yes, No — Skip to 16

15b. What is this language?
    ○ (For example: Chinese, Italian, Spanish, Vietnamese)

16. When was this person born?
    ○ Born before April 1, 1975 — Go to 17a
    ○ Born April 1, 1975 or later — Go to questions for the next person

17a. Has this person ever been on active-duty military service in the Armed Forces of the United States or ever been in the United States military Reserve or the National Guard? If service was in Reserves or National Guard only, see instruction guide.
    ○ Yes, now on active duty
    ○ Yes, on active duty in past, but not now
    ○ Yes, service in Reserves or National Guard only — Skip to 18
    ○ No — Skip to 18

17b. Was active-duty military service during —
    Fill in the circle for each period in which this person served.
    ○ September 1980 or later
    ○ May 1975 to August 1980
    ○ Vietnam era (August 1964—April 1975)
    ○ February 1955—July 1964
    ○ Korean conflict (June 1950—January 1955)
    ○ World War II (September 1940—December 1945)
    ○ World War I (April 1917—November 1918)
    ○ Any other time

18. Does this person have a physical, mental, or other health condition that has lasted for 6 or more months and which —
    a. Limits the kind or amount of work this person can do at a job?
        ○ Yes, No
    b. Prevents this person from working at all?
        ○ Yes, No

19. Because of a health condition that has lasted for 6 or more months, does this person have any difficulty —
    a. Going outside the home alone, for example, to shop or visit a doctor’s office?
        ○ Yes, No
    b. Taking care of his or her own personal needs, such as bathing, dressing, or getting around inside the home?
        ○ Yes, No

20. If this person is a female —
    How many children has she ever had, not counting stillbirths? Do not count her stepchildren or children she has adopted.
    ○ None, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 or more

21a. Did this person work at any time LAST WEEK?
    ○ Yes — Fill circle if this person worked full time or part time. Count part-time work such as delivering papers, or helping without pay in a family business or farm. Also count active duty in the Armed Forces.
    ○ No — Fill circle if this person did not work, or did only housework, school work, or volunteer work. — Skip to 25

21b. How many hours did this person work LAST WEEK (at all jobs)? Subtract any time off; add overtime or extra hours worked.

22. At what location did this person work LAST WEEK?
    If this person worked at more than one location, print where he or she worked most last week.
    a. Address (Number and street)
    b. Name of city, town, or post office
    c. Is the work location inside the limits of this city or town?
    ○ Yes, No
    d. County
    e. State
    f. ZIP Code
FOR PERSON 2 ON PAGE 2

28. Industry or Employer

a. For whom did this person work?
   If now on active duty in the Armed Forces, fill in this circle and print the branch of the Armed Forces.
   (Name of company, business, or other employer)
   (For example: hospital, newspaper publisher, mail-order house, auto engine manufacturer, retail bakery)

29. Occupation

a. What kind of work was this person doing?
   (For example: registered nurse, personnel manager, supervisor of order department, gasoline engine assembler, cake baker)

b. What were the person's most important activities or duties?
   (For example: patient care, directing hiring policies, supervising order clerks, assembling engines, icing cakes)

31a. Last year (1989), did this person work, even for a few days, at a paid job or in a business or farm?

b. How many weeks did this person work in 1989?
   Count paid vacation, paid sick leave, and military service.
   ________________ Weeks

33. What was this person's total income in 1989?

Add entries in questions 32a through 32h; subtract any losses. If total amount was a loss, write "Loss" above amount.

Please turn the page and answer questions for Person 1 listed on page 1. If this is the last person listed in question 1 on page 1, go to the back of the form.